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Ohio Architects Board

Ohio Landscape Architects Board

77 South High Street, 16th Floor Columbus, Ohio 43215-6108 (614) 466-2316

Instructions for Emeritus Architect or Landscape Architect Application

- Emeritus Architect and Emeritus Landscape Architect status in the state of Ohio is *not* the same as Emeritus membership in the American Institute of Architects, the American Society of Landscape Architects or any other organization.
- Licensees who wish to convert to Emeritus should submit a notarized Emeritus application and meet **all** of the following criteria:
 - The Architect or Landscape Architect must be **fully** retired and **not engaging in any** of the activities defined as the practice of architecture in Ohio Administrative Code 4703-1-01 or the practice of landscape architecture as defined in Ohio Revised Code section 4703.30.
 - The applicant must be over age 65.
 - The applicant must have been licensed in the state of Ohio for at least 10 years.
- Emeritus licensees are exempt from Ohio's Mandatory Continuing Education requirements.
- Emeritus licensees must use the title "Emeritus Architect" or "Emeritus Landscape Architect."
- Fees: There is no fee to upgrade to Emeritus. There is no renewal fee.

An Emeritus licensee wishing to practice must return to Active status by submitting a reinstatement application, including payment of all required fees. Proof of completion of the Continuing Education requirements is required to reinstate. Detailed information is available at <http://www.arc.ohio.gov/ContinuingEducation.aspx>

- Incomplete applications will be returned. Keep a copy for your files.
- Mail to: Ohio Architects Board, 77 S. High St., 16th Floor, Columbus, Ohio 43215-6108.

For questions or assistance, contact:

Stephanie Happ, Certification/Licensure Examiner

Phone: (614) 466-2316

Email: Stephanie.Happ@arc.ohio.gov



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Application for Emeritus Status

Name		Email (if available)
Ohio License #	Year Issued	Birth Date (month/day/year)
Mailing address		County (if Ohio)
City and State	Zip code	Phone

Answer all of the following questions. If you answer yes to any of questions 4 - 6, please include a signed and dated statement of explanation, including supporting documentation. Documentation should include, but is not limited to, orders issued by any jurisdiction.

- Yes No I am fully retired and not engaged in any of the activities defined as the practice of architecture in Ohio Administrative Code section 4703-1-01 or the practice of landscape architecture as defined in Ohio Revised Code section 4703.30.
- Yes No I am at least 65 years of age.
- Yes No I have held an Ohio license to practice architecture or landscape architecture for least ten years.
- Yes No Have you been the subject of disciplinary action by any professional registration board? Disciplinary action includes, but is not limited to, reprimands, fines, probation, suspension, supervised practice, revocation, cease and desist or consent orders, settlement agreements, stipulations, etc.
- Yes No Have you been convicted of any crime (other than a minor misdemeanor)?
- Yes No Are you registered with the Ohio Civil Child Sexual Abuse Registry under Revised Code 4799.01?

A F F I D A V I T

By signing this document, the licensee affirms all questions have been truthfully answered, and no information has been withheld that might affect the application. Failure to respond truthfully can result in board sanctions, including denial of the application, fines, suspension, revocation and/or other penalties.

Signature _____

Notary Seal

Subscribed and sworn before me on this _____ day of _____, 20_____

in the County of _____, State of _____

Signature of Notary Public _____

My commission expires _____

Board Use Only	Date Received	Disc DB	Director Approved
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