

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

The meeting was called to order at 9:10 AM by President Skapin in Room 1910 on the 19<sup>th</sup> Floor of the Riffe Center.

1. **ATTENDANCE AND ANNOUNCEMENTS.**

Present: Jeffery Skapin, President; Richard Fleischman, Secretary; Steve Sharp, Asst. Secretary; Richard Bowen, Member; Amy Kobe, Executive Director; Chad B. Holland, Investigator; Cheryl L. Thaxton, Administrative Assistant and Barry D. McKew, Assistant Attorney General.

August Fluker was unable to attend.

Guest- Bruce Sekanick, AIA

2. **CONSENT AGENDA ITEMS**

On motion by Mr. Sharp, second by Mr. Fleischman and a vote of 4-0, the consent agenda was approved.

A. **MINUTES - February 11, 2011**

B. **REGISTRATION.**

1. **Emeritus Applications**

The Board ratified the applications of the following persons who met the qualifications to become Emeritus Architects.

<u>Cert. No.</u>	<u>Name</u>
2452	IMMORMINO, Mary R.
4316	MASON, William F.

2. **Reciprocal Registration**

The following applicants for registration under the provisions of Section 4703.08 of the Revised Code, previously approved by the Executive Director, were ratified:

<u>Cert. No.</u>	<u>Name</u>	<u>Base State</u>
15298	DAGIT, Henry Dandurand IV	NC
15299	BARRIBEAU, Paul D.	WI
15300	TROTT, Adam J.	PA

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

<u>Cert. No.</u>	<u>Name</u>	<u>Base State</u>
15301	BAUR, Kurt	NJ
15302	LAU, Stanley Tat-Yeung	KS
15305	SKENDZEL, Richard A.	MI
15306	DOKKEN, Daniel P.	KS
15307	MASSEY, William A.	MA
15308	POLSINELLI, John Benedict	MI
15312	WALCK, Bruce J.	TX
15313	CUMMINS, Charles W.	TX
15315	OLIVERI, Joseph L.	FL
15316	ANGELINI, Bradford Lee	MI
15317	ANGELINI, Theresa L.	MI
15319	PETERSON, Jeffrey D.	MA
15321	KAUTZ, Michael G.	KS
15323	CURTIS, Dustin	AZ
15324	COLKITT, Nathan L.	CA
15325	STROIK, Duncan	IN
15326	CRISPINO, James T.	NY
15327	BROMEIER, Mark S.	MO
15330	SLATOR, Brian R.	FL
15331	BRANNEN, Peter D.	IN
15333	HILL, Chris A.	MA
15334	DAVIS, Eric E.	IL
15335	WACHTER II, Richard F.	PA
15336	POLLETTA, Julie C.	PA
15337	DUNN, Alan M.	PA
15338	KERR, David C.	NJ
15339	PAYNE, Talmage R.	NC

**3. Reinstatement of registration**

The following applications for reinstatement of registration were approved and ratified:

<u>Cert No.</u>	<u>Name</u>	<u>State</u>
13433	THEISEN, Charles F.	NC

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

**4. Ratification of Registration Examination**

The Board ratified the applications of the following persons who have met all requirements of the Board and passed the required examination.

<u>Cert. No.</u>	<u>Name</u>
15295	WALTON, Roderic K.
15296	BENETTI, Amy L.
15297	FULLER, Jennifer M.
15303	STULTS, Robert
15304	SKURKA, April
15309	HOGUE, David Jr.
15310	JANSEN, David
15311	BING, Jason J.
15314	MEYER, Richard
15318	WILEY, Timothy M.
15320	CHACHULA, Mark
15322	NICHOLSON, John E.
15328	MOCABEE, Todd
15329	WOOD, Christopher
15332	MERCK, Kristin

**C. EXAMINATION.****1. New applications.**

The following applications for registration by examination were approved.

<u>App. No.</u>	<u>Name</u>
17407	BERLEKAMP, David
17412	TILLMAAND, Seretta D.
17430	ENGELMAN, Leo
17432	GARMANN, Melissa
17246	PARRIS, Carolyn Richard
17426	ZIOBRO, Regan M.
17405	DEWALD, Nicholas
17443	TODD, Dustin
17429	MAYER, Joseph A.

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

## Exam Apps Continued

<u>App. No.</u>	<u>Name</u>
17449	SIMPSON, Brian
17447	VANDENBARK, Sara
17428	GADDIS, Jacob S.
17454	CALHOUN, Andrew
17456	GU, Chaojun
17459	MAYER, Todd
17467	MUTCHLER, Matthew
17466	MCCABE, Laura L.
17478	TAYMAN, Christina
17476	CANTERNA, Matthew

**D. CERTIFICATES OF AUTHORIZATION****1. Applications**

The following architectural firms have applied for registration to practice in the state of Ohio. They have met all of the ownership requirements, and have shown proof of registration with the Ohio Secretary of State. These have been reviewed by the investigator for the Board and approved by the Executive Director. Formal certificates have been issued. The board's approval ratifies those actions.

A.C. YOUNG & ASSOCIATES, LLC.  
 ACI/BOLAND, INC.  
 ADDIS, DAVIS, VAN WEY, LLC  
 ADRAIN DESIGN GROUP PLC  
 BARKER RINKER SEACAT ARCHITECTURE  
 BEN PALMER-BALL JR, ARCHITECT, INC.  
 BERMAN & WRIGHT, ARCHITECTURE, ENG/  
 PLAN., LLC  
 BMA ARCHITECTS, P.C.  
 C2AE, INC. (CAPITAL CONSULTANTS, INC)  
 CASTLES DESIGN GROUP, PC  
 CELLI-FLYNN BRENNAN, INC  
 CIVIL ENGINEERS OF SOUTHWEST OHIO, INC  
 DAVID KERR ARCHITECT, LLC  
 DESIGNNETWORK  
 DUNCAN G. STROIK ARCHITECT LLC  
 GROTH GROUP, LLC  
 HALES ARCHITECTURE AND PLANNING, LLC  
 HAUPT GROUP, LLC

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

## C of A Apps (Continued)

HELLYER BERMAN LEWIS, INC.  
MARTZ ARCHITECTS LLC  
MILAN BENDER AND ASSOCIATES, ARCH., LLC  
NORTHLIGHT ARCHITECTS LLC  
OLIVERI ARCHITECTS, INC.  
OLLMANN ASSOCIATES ARCHITECTS P.C.  
REM DESIGN, LLC  
RENAISSANCE 3 ARCHITECTS, P.C.  
ROBERT HUMPHREYS ARCHITECT, LLC  
RTKL OHIO CORPORATION  
SAGROUP, L.L.C.  
STIFFLER MCGRAW ARCHITECTS, INC.  
TEDRICK ARCHITECTS, LTD  
TMA ARCHITECTS INC.  
TURNER ARCHITECTS + ASSOCIATES, LLC  
VITETTA GROUP, INCORPORATED

E. BUDGET/FINANCE-Financial Report3. NEW BUSINESS

- A. **Public Records Policy Update** –On motion by Mr. Skapin and second by Mr. Bowen, the Board voted to accept the amended policy as written. The motion passed by a 4-0 vote.
- B. **Preliminary Audit Results**- Director Kobe shared with the Board that the Financial Audit has been completed and the preliminary findings reported. Minor items to change, all in all a very good audit. Board will receive their own copy of the final audit.
- C. **Written Contract Rule (OAC 4703-3-09)**- On motion by Mr. Skapin, second by Mr. Bowen, the Board voted to have staff revise rule to make wording more clear for Item B (2). Motion passed by a 4-0 vote.

HELD AT Columbus ON May 6, 2011**4. UNFINISHED BUSINESS**

1. **NCARB Annual Meeting-** On motion by Mr. Bowen and Second by Steve Sharp, the Board voted to send Jeffery Skapin as the delegate for Ohio to the Annual Meeting in Washington, DC. The motion passed by a 4-0 vote.
  - Director Kobe will switch funded Delegate from Steve Sharp to Richard Fleischman as Steve has been asked to take the place of Walter Wilson who cannot attend.

**5. REPORTS**

1. **Executive Director-** Director Kobe gave her report. She made numerous visits to the different schools of Architecture during the months of March and April. She noted that Steve Sharp attended the AIA Ohio Board meeting in her place in March as she was at the CLARB Spring meeting. It was noted that we have finished entering the expiration dates for the 5 year eligibility rule. All exam applications have been given an expiration date and the voided applications have been pulled. The firm renewals are officially underway. Director Kobe gave her budget testimony before the House Finance Subcommittee on March 24<sup>th</sup>. The date for testimony before the Senate is scheduled for this afternoon at 2 pm.

\* The meeting was stopped at 9:30 am for a Public Hearing on OAC 4703-2-04 (Foreign Architects Rule).

2. **AIA-** Bruce Sekanik submitted a written report. (See attached)

3. **IDP Coordinator's Conference-** On motion by Mr. Fleischman, second by Mr. Skapin, the Board opted to pay the registration fee of \$165 for Director Kobe to attend the conference in Chicago, IL. This will be the only expense charged to the Board for the travel. The motion passed by a 4-0 vote.

**6. ENFORCEMENT.**

Mr. Fleischman moved the Board go into executive session for the purpose of discussing matters relative to investigations. Mr. Sharp seconded the motion that passed on a roll call vote as follows:

Mr. Bowen	Yes
Mr. Sharp	Yes
Mr. Fleischman	Yes
Mr. Skapin	Yes

The Board returned to regular session at 10:45 am.

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011A. **Settlement Agreements**-NoneB. **New Cases**

- 1) **File No. 2011-12:** Mr. Skapin moved the Board close the case as compliance has been obtained. Mr. Sharp seconded the motion, which passed by a 4-0 vote.
- 2) **File No. 2011-13:** Mr. Sharp moved the Board close this case and refer it to the Engineer's Board. Mr. Bowen seconded the motion which passed by a 4-0 vote.
- 3) **File No. 2011-15:** Mr. Skapin moved the Board table the case pending the outcome of the trial. Mr. Bowen seconded the motion which passed by a 4-0 vote.
- 4) **File No. 2011-16:** Mr. Sharp moved the Board table the case pending the outcome of the trial. Mr. Skapin seconded the motion which passed by a 4-0 vote.
- 5) **File No. 2011-17:** On motion by Mr. Skapin, second by Mr. Fleischman, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,000 fine. Motion passed by a 4.0 vote.
- 6) **File No. 2011-18:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,000 fine. Motion passed by a 4.0 vote.
- 7) **File No. 2011-19:** Mr. Skapin moved the Board send a Letter of Advisement as to proper procedures and then close the case. Mr. Sharp seconded the motion which passed by a 4-0 vote.
- 8) **File No. 2011-22:** On motion by Mr. Skapin, second by Mr. Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,000 fine. Motion passed by a 4-0 vote.
- 9) **File No. 2011-23:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and \$500 fine. Motion passed by a 4-0 vote.

FOR YEAR OF \_\_\_\_\_

HELD AT Columbus ON May 6, 2011

C. 2<sup>nd</sup> Review Cases-None

D. Hearing Deliberations

On motion by Mr. Skapin, second by Mr. Sharp the Board voted to accept the statement of facts, conclusions of law, and the recommendations of the hearing officer's Report and Recommendation dated 03/02/2011 and fine Mr. Bernard Fields \$1,000.00. Motion passed by roll call vote as follows:

Mr. Sharp	Yes
Mr. Skapin	Yes
Mr. Fleischman	Yes
Mr. Bowen	Yes

8. ADJOURNMENT.

Mr. Skapin moved the meeting be adjourned at 10:50 AM. Mr. Sharp seconded the motion which passed by a 4-0 vote.

  
Jeffery Skapin, President

  
Bernard Fleischman, Secretary