



# MY EXAMINATION: Fact Sheet

## *My Examination launches in late August—**are you ready?***

*In late August, NCARB will launch a new service within My NCARB called My Examination. In addition to being able to schedule appointments, ARE candidates will have easy access to score reports, exam history, rolling clock dates, authorization to test information, the latest ARE news, and more. We're here to set the record straight and bust a few myths about what these changes mean for candidates.*

### KEY CHANGES:

- Candidates will only be able to schedule exams through My Examination in My NCARB.
- All ARE candidates will need an active NCARB Record post-blackout.
- Score reports and exam history will be accessed through My Examination.
- Cost of rescheduling an exam will be based on the following tiered structure:
  - 0-3 days before appointment: Rescheduling not permitted
  - 4-15 days before appointment: \$80
  - 16 or more days before the appointment: \$60
- Candidates will now use biometric-enabled check-in at Prometric test sites.

### WHAT'S THE SAME:

- Cost of each ARE division will not change.
- Exam content will not change.
- Candidates will continue to take exams at Prometric test centers.
- The cost of the exam will continue to be subsidized by fees for other NCARB services (NCARB does not make a profit from the exam.).

### NCARB RECORD REQUIRED TO ACCESS MY EXAMINATION:

- No additional cost to active NCARB Record holders.
- For a limited time, NCARB will waive the reactivation fee for inactive Record holders post-blackout. To gain access, inactive Record holders will only pay the \$75 renewal fee.
- Currently testing non-Record holders will receive one year of free access, but will then be required to pay an annual \$75 renewal fee to maintain access.

### BLACKOUT:

- To facilitate the migration of data to the new consultant, Alpine Testing Solutions, Inc., there will be an **estimated eight-week blackout starting 1 July 2013**.
- During this time, exams cannot be administered or scheduled, and registration boards cannot create eligibilities for exam candidates.
- No exam appointments may be scheduled for on or after 1 July 2013.
- The blackout period is expected to end in late August.
- Exams may be scheduled immediately following the blackout period.

## ROLLING CLOCK:

- NCARB will grant an **automatic 12-week extension to the rolling clock** and is working with jurisdictions to ensure all candidates receive the same extension.
- Candidates will receive the full 12-week extension regardless of the length of the blackout period.
- Candidates who have passed exam divisions prior to 2006 and have not completed the ARE will need to pass all remaining divisions by 1 July 2014 to prevent those divisions from expiring.
- If a candidate's rolling clock is set to expire prior to the blackout, the extension does not apply, so it's recommended that they schedule and take their exams before their rolling clock expiration date.

## TOOLS AND RESOURCES:

- My Examination FAQs—explains benefits and blackout rules. **Coming soon!**
- [My Examination Tip Sheet](#)—prepares candidates for the My Examination launch.
- [ARE e-News](#)—provides the latest exam news.
- Sneak Peak Video—offers tips on preparing for the new service. **Coming soon!**
- [My Examination webpage](#)

For the latest information, visit <http://ncarb.org/ARE/ARE-Portal.aspx>, or contact NCARB customer service at 202/879-0520 or [customerservice@ncarb.org](mailto:customerservice@ncarb.org).